



MOVE IN-OUT / DELIVERIES

ACCORDING TO 98 UNION HOUSE RULES

Access to the 98 Union garage is restricted by the traffic on Post Alley and moving or deliveries have the strong potential to be disruptive to the normal garage access by all residents.

Please pay careful attention to the following rules.

- A. When planning your move in, move out or delivery of large items, always schedule in advance with the Building Manager.
- B. All moving must be done through the garage entrance on Post Alley. This includes hand-truck deliveries. NO EXCEPTIONS.
- C. Moving must be done between 9 am and 4 pm, Monday through Friday, no weekend moving is allowed.
- D. If the garage door is left open, the owner is responsible for stationing a person at the garage door during the moving process.
- E. Moving and delivery vans must park legally. In some cases, an alley/parking permit from the Seattle Traffic Engineering Department (206-684-5087) must be obtained. The Building Manger can facilitate obtaining the permit.
- F. Moving companies must be advised that Post Alley will not accommodate oversized moving vans such as those used by cross-country movers. The mover will have to use smaller vehicles that Post Alley can handle and that allow ingress-egress to the 98 Union garage.
- G. Trucks must park on the North side of the Garage in Post Alley to allow for residents to enter and exit the building.
- H. Use the EAST ELEVATOR ONLY for moving.
- I. Protective pads installed by the Building Manager **MUST** be used when **ANY** item of furniture or such is moved into an elevator.
- J. If oversized items require removal of the elevator ceiling panels, **ONLY** the Building Manager is authorized to remove and re-install these panels. They are heavy and difficult to manage without damaging the elevator.

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- K. Oversized furniture such as pianos, will require special attention and need to be scheduled before or after the major move day. The use of professional movers is recommended.
- L. Do not hold up the elevator for unreasonable or unnecessary periods of time as others will need to use it. An independent service key to lock off the elevator for your use is available from the Building Manager to check out. At which time you will be provided more instruction on using the key. The key must be returned to the Building Manager as soon as possible.
- M. Owners are responsible for cleaning up all common areas of any messes made by movers or others in conjunction with the move. Any cleanup performed by the Building Manager will be billed to the owner at \$40 per hour or the current rate, whichever is higher.
- N. Any damage to elevator or hall finishes or other common areas will be the responsibility of the owner and the moving company.
- O. Owners are responsible for reminding movers that no smoking is allowed in common areas.
- P. The service carts located in the elevator lobbies at the -2 and -3 levels are not to be used for moving in or out of individual condominiums, or by workmen or contractors for carrying their equipment or material.

Garage Door Opening: 8' high

Garage Height: 6'4" except at immediate area around the garage door, which is 7'10"

Elevator Dimensions:

Finished Panels 69"w x 46"d x 87" h

Panels Removed 76"w x 49"d x 112" h

Door Opening 41"w x 84"h

Condominium Unit Door Dimensions: 2'10"w x 7'6"h